

THE BYE - LAWS
OF

THE _____ DISTRICT COOPERATIVE DEVELOPMENT UNION LIMITED;

NAME & AREA OF OPERATION:

1. The Society shall be called the _____ District Cooperative Development Union Ltd., _____. It shall be referred to hereinafter as the "District Union".
2. The headquarters of the District Union shall be at _____ or a place decided by the Board subject to the prior approval of the Registrar. Any such change shall be communicated by the District Union to the Punjab State Cooperative Development Federation Ltd., within 15 days.
3. The area of operation of the District Union shall extend to whole of _____ district.

DEFINITIONS:

4. In these bye-laws unless the context otherwise requires :-
 - i. 'Act' means the Punjab Cooperative Societies Act, 1961 as amended from time to time.
 - ii. 'Rules' means the Punjab Cooperative Societies Rules, 1963 as amended from time to time.
 - iii. 'Bye-Laws' means the registered bye-laws.
 - iv. 'Board' means the Board of Directors of the District Union.
 - v. 'Government' means the Government of the State of Punjab.
 - vi. 'Registrar' means the Registrar Cooperative Societies, Punjab or Additional Registrar, Cooperative Societies or Joint Registrar Cooperative Societies or Deputy Registrar Cooperative Societies or Assistant Registrar Cooperative Societies.
 - vii. 'Managing Director' means the Managing Director of the District Union elected by the Board.
 - viii. 'Manager' means the Manager of the District Union appointed by the Board.

OBJECTS:

5. The objects of the District Union shall be to promote and to development the Cooperative Movement in the district, to educate guide and assist the people in their efforts to build up and expand the cooperative sector and to serve as an exponent of Cooperative Opinion.

In furtherance of these objects, the District Union may either by itself or in collaboration with the Punjab State Cooperative Development Federation or other Cooperative Institutions :-

- ✓ i. Organise cooperative education and training programme and popularise the Principles of Cooperation,
- ✓ ii. Develop inter-Cooperative relationship and help the coordinated functioning of the Cooperative Movement in various sectors in the district.
- ✓ iii. Arrange for the production and publication of literature and audio-visual and other aids including films, filmstrips on cooperation and allied subjects,
- ✓ iv. Implement Cooperative Education & Development schemes as may be formulated by the Punjab State Cooperative Development Federation.
- ✓ v. Give publicity to the achievements of Cooperatives through periodicals, journals, pamphlets, brochures, books, films broadcasts and the like for creating favourable atmosphere for the development of the Cooperative Movement.
- vi. Maintain an information bureau and a library.
- vii. Act as the accredited representative of the Cooperative Movement in the district.
- ✓ viii. Convene and hold the Cooperative Seminars, meetings, conferences, exhibitions etc.
- i x. Select delegates, representatives or observers on behalf of the District Union for participation in the National and State Conferences.
- x. Facilitate the promotion of Cooperative institutions and assist the member societies in resolving their problems and difficulties,
- xi. Acquire, purchase, own or dispose of immovable property by the way of sale, lease or otherwise for the furtherance of the objects of the District Union.
- xii. Impart knowledge of family welfare and population problems among the members of the Cooperative Societies and other rural population through the media of lectures, demonstration, audio-visual aids, distribution of literature etc. in accordance with the State/National policy.
- xiii. Undertake sale of stationery items, registers required for running the business of the cooperative societies and their bye-laws.
- ✓ xiv. Install a printing press for undertaking printing work of cooperative societies,
- xv. Conduct study tours of the successful Cooperative societies.

- xvi. Generally undertake such other activities or functions as are considered incidental or conducive to the attainment of the objects of the District Union.

MEMBERSHIP

6. The membership of the District Union shall be open to :-
- i. All primary cooperative societies in the district.
 - ii. All primary cooperative agricultural development banks in the district.
 - iii. All cooperative marketing and marketing-cum-processing societies in the district.
 - iv. All district wholesale cooperative supply & marketing societies in the district.
 - v. All Central cooperative consumer stores in the district.
 - vi. All cooperative cold stores in the district.
 - vii. State Government.
7. Member shall be required to pay annual subscription at the following rates :-
- i. All primary cooperative societies other than transport societies. Rs.100/-
 - ii. All cooperative transport societies Rs.500/-
 - iii. All primary cooperative agricultural development banks Rs.1000/-
 - iv. All marketing, marketing-cum-processing and wholesale cooperative supply & marketing societies Rs.100/-
And Central Coop. Consumer Stores.
 - v. All cooperative cold stores Rs.500/-
8. The annual subscription shall fall due on 1st April and shall be payable within two months. Members whose subscriptions are not received by 31st May shall not be allowed to exercise the right of voting nor shall they be eligible for election to the Board or any sub-committee of the District Union.
9. Every member shall pay an admission fee of Rs.10/- on admission and shall also take at least one share payable in lumpsum.
10. Application for membership shall be addressed to the Managing Director. Every such application shall be disposed of by the Board within one month of the receipt of application.

11. A member may withdraw from the membership of the District Union with previous permission of the Registrar and after giving six month's notice to the Manager provided that the member withdrawing has cleared of all dues and discharged all his obligations towards the District Union.

12. A member of the District Union may be expelled by the Board ~~of~~ one or more of the following reasons :-

- i. If the member persistently defaults in payment of ~~Subscription~~ subscription to the District Union for two years despite due notice.
- ii. If the conduct of the member is prejudicial to the interest and reputation of the District Union.
- iii. On ceasing to be a body corporate.

13. The decision of expulsion of a member shall be communicated to the concerned member by registered post. The person aggrieved against the orders of expulsion may file an appeal to the Registrar within 60 days of the receipt of such order.

FUNDS:

14. The funds of the District Union may be raised by :-

- i. Issuing of shares of the value of Rs.100/-
- ii. Admission fee.
- iii. Annual subscription from members.
- iv. Subsidies, grants & other financial assistance from the Government or other institutions or individuals.
- v. Deposits & borrowings.
- vi. Share of the Cooperative Education Fund from the Punjab State Cooperative Development Federation.
- vii. Such other grants, ~~subventions~~ & donations as may be made to the Federation as approved by the Registrar.

15. The liability of a member for deficit in the assets of the District Union in the event of its being wound up shall be limited to the paid up share capital.

MAXIMUM CREDIT LIMIT :

16. The maximum credit limit of the District Union shall not exceed ten times its owned capital as approved by the Registrar.

GENERAL BODY:

17. The general body of the District Union shall comprise the followings:-
 - i. One representatives of each member society.
 - ii. All persons nominated by the Govt. under Section 26 (2) of the Act.
 - iii. Registrar.
18. Unless otherwise provided under these bye-laws, the ultimate authority in all matters relating to the administration of the District Union shall vest in the General Body.
19. All the members of the Board shall be entitled to attend the General Body meeting.
20. The General Body of the ~~Federation~~ ^{District Union} shall meet from time to time but atleast once a year. The meeting of the General Body shall be summoned by the Manager under the direction of the Board. Special general meeting, shall also be convened if a requisition for such a meeting, signed by 1/5th of the total number of members for the time being, is received by the Board. If within 30 days of the receipt of the requisition, the Board fails to convene the general meeting, the requisitionists may refer the matter to the Registrar, who may if he thinks fit, summon the special general meeting of the District Union. Every member society will be represented by a person duly authorised by it.
21. At least fifteen days clear notice specifying the date, place, time and agenda for a general meeting or a special general meeting shall be given to all the members by post under a certificate of posting. The quorum for the general meeting or the special general meeting shall be 1/4th of the total number of members. ^{whichever is less} If at a general meeting or special general meeting the quorum is not forthcoming within one hour of the time fixed for the meeting, the Chairman of the meeting shall, if a meeting has been called on requisition of the members, adjourn it and no further general meeting shall be convened on the strength of the requisition. If the general meeting is convened otherwise than on requisition, the Chairman shall postpone the meeting to a future date. A fresh fifteen days clear notice for the subsequent general ^{general} meeting shall be given to all the members. If at the reconvened ^{general} meeting also, the quorum is not forthcoming within one hour, the members present shall constitute the quorum and the meeting may be held and business transacted with the number of members present.

